

University Planning and Budget Committee Meeting of March 05th, 2024
1:45 pm – 3:00 pm, Room 107 Davidson Hall
Minutes

J Jarret, A Bray, F Pearson, Y Paterson, A Cheema, K Martin, L Bucher, A Kullgren

1. Announcements
 - a. General
 - i. Approval of past meeting minutes – approved
 - ii. IPC meeting will be 3/25

2. Brief Reports / Division updates
 - a. CBCO
 - i. System Office Requests continuing
 - ii. New yr spending package will be due in May

3. Old Business
 - a. UPBC by-laws (new update suggested by Committee on Committees)
 - i. Suggestion – Membership must reflect a member from each school and we should include the late march, full-day meeting with division heads
 - ii. A. Bray will draft for review at an upcoming meeting
 - b. Update on Division head letters/meeting – memo was sent to division heads with feedback continuing to arrive
 - i. G. Claffey has asked to present on 3/22
 - ii. Goal is to create a priority of requests within each category to maximize potential \$2.8 million in limitations – 800k in base, 1 million in capital and 1 million in one time

4. Adjournment 2:29

Next Meeting March 19th, 2024 – Microsoft Teams

Full-day session with Division Heads and recommendation draft– Friday March 22, 2024