

Advisory Committee on Academic Advising

February 2, 2010

Members present: MP. Bigely, S. Braverman, J. Farhat, L. Hall, M. Horan, B. Hosch, S. Odesina, K. Oliva, K. Poppe, C. Pudlinski, S. Walsh

Meeting convened at 2:35 by Mary Pat Bigley.

1. Reviewed third draft of by-laws and made the following additions: Under the heading “Provision for initial election of members,” after “faculty representatives from the School of Arts and Sciences were elected for a one year term” add (2009-2010); and after “representatives from the school of Education and Professional Studies, and the School of Engineering and Technology were elected for two years,” add (2009-2011).

The amended draft of the by laws passed unanimously and will be sent forward to the Senate through the committee on committees.

2. The committee reviewed and made revisions on the student learning outcomes for advising. Revisions were sent back to sub-committees and will be forwarded electronically to Mary Pat.

Goals and Objectives for Student Learning Outcomes for Academic Advising at Central Connecticut State University

Students will:

1. Describe and use campus services
 - 1.1. Describe how and where to seek information about academic and support services and use them when appropriate
 - 1.2. Use CentralPipeline as the primary means of communication with the university
 - 1.3. Access the university website to locate relevant information
 - 1.4. Locate financial aid and scholarship opportunities
2. Understand and complete degree requirements
 - 2.1. Identify all components of a degree program (general education, major, minor, program admission requirements, professional, electives, and special requirements)
 - 2.2. Explain how courses and other activities fit into a degree program (general education, major, minor, program admission requirements, professional, electives, and special requirements)
 - 2.3. Select courses and activities that meet all components of a degree program (general education, major, minor, program admission requirements, professional, electives, and special requirements)

- 2.4. Use the degree evaluation system
3. Understand and follow university policies and procedures
 - 3.1. Explain and follow academic standards and regulations as listed in the undergraduate catalog
 - 3.2. Describe and follow course registration procedures within established timelines
 - 3.3. Apply for graduation within established timelines
4. Understand and apply strategies for academic success
 - 4.1. Evaluate academic and personal strengths and weaknesses
 - 4.2. Meet with an academic advisor
 - 4.3. Set academic goals and describes steps needed to achieve them
 - 4.4. Prepare a comprehensive individualized academic plan for graduation
 - 4.5. Develop connections with faculty to enhance the academic experience
5. Plan and integrate their academic program into their career goals
 - 5.1. Explore career goals
 - 5.2. Choose a major appropriate for the fulfillment of their goals
 - 5.3. Discuss career goals with an advisor and use other resources to search for and participate in related experiential activities
 - 5.4. Research and describe post-graduation educational opportunities

Discussed and revised at the ad hoc Advisory Committee on Advising, 2/2/2010

3. Topics for next meeting include the spring advising process and school-based centers. Larry Hall recommended items for future discussions including FERPA, billing procedures, "holds" and SAP as factors in academic success.

A notice will be sent out regarding the next meeting.
Meeting adjourned 4:30pm.

Submitted by,

Mary Horan